

**Oklahoma Correctional Association
Board Meeting
CWCC Visiting Room
October 25, 2012**

Board Member Attendees: Leroy Young, Terry Martin, John Gallagher, Leda Reese.
Member Attendees: Shelly Bear, L. D. Ormand, Stephanie Ormand, DeAnna Dixon, Sharon Neumann.

Opening: Members convened at the CWCC Visiting Room, OKC, on October 25, 2012. The meeting was called to order by President Leroy Young. Penny Brooksher and Christie Kornele notified President Young that they would not be able to attend. Quorum is present. Mr. Young expressed his appreciation to everyone for their hard work and assistance making the conference and Awards Dinner the success that it was. He also stated his appreciation for the continued efforts to make last year a great success.

Treasurer's Report: John Gallagher, Treasurer, presented the Treasurer's Report. OCA checking account balance today is \$10,398.05. PayPal account has \$538 balance. Expenses and income from OCA/NABCJ Conference was presented. OCA would like to pay the NCED invoice before November 1 (12,796.51). President Young will contact President Alford regarding payment. Mr. Gallagher will deposit OCA's portion of the invoice (\$6,398.25) to the Joint Conference Account tomorrow and a check from the Joint Conference Account will be completed for payment as soon as NABCJ funds are received. Mr. Young stated there are four accounts outstanding and that Christie Kornele has billed DOC for staff attendance.

Election 2013 Officers: President-Elect Terry Martin, President Leroy Young, Treasurer John Gallagher, and Secretary Leda Reese counted ballots. Mr. Martin presented the election results as follows: President-Elect Jerry Chrisman, Vice President Janet Dowling, and Secretary Larissa Howell will take office November 2012. Mr. Martin will make notifications today and post election results on the OCA website.

OCA/NABCJ Combined 2012 Training Conference Issues / Comments: Purchase Orders could not be used via PayPal for registration. Free PayPal account limits \$500 per month for transfer out of PayPal into accounts. PayPal method is less expense than accepting credit card payments. DOC prefers to use P-Cards for registration. Communication was lacking, but OCA did use conference calls and e-mails to inform members. Each organization should be equally responsible for acquiring vendors at conference and more vendors should be allowed. Location (NCED) was extremely accommodating, great customer service, food was excellent, and cost was reasonable.

OCA Awards Dinner Issues / Comments: Dinner went very well. Expenses were paid by vendors and with registration the dinner was profitable for OCA. Anniversary pins were well received. Members who did not receive pin at dinner or at conference registration will receive them via Wardens' Meetings. Pins will be distributed according to membership list and DOC Division.

Bank Account Signature Card: Treasurer John Gallagher will acquire new signature cards with new officers' signatures in the near future, at the next Field Operations Managers' Meeting.

Combined Conference Continuation:

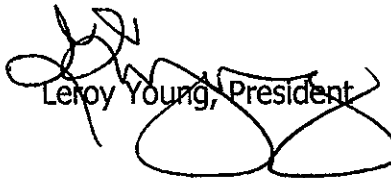
President Young shared a message regarding President Alford's desire to continue the combined conference with OCA and NABCJ. Ms. Alford suggested each would be responsible for half the vendors and suggests going back to same location. Combined efforts have enabled both organizations to continue providing valuable training and networking experiences during a time of economic downturn. OCA hopes to continue a unified effort with all organizations including NABCJ, SSCA, and others. Mr. Martin made a motion to hold a separate conference in 2013, seconded by Shelly Bear. Motion carried.

Locations will be considered throughout the area. Discussion ensued regarding traditional timeframe for conference, second week in October. Consensus agreed that conference extend one full day and half a day, Thursday and Friday, possibly October 10 and 11, 2013. It was suggested that vendors be dismissed after one full day at conference. Vendors would like to be dismissed on or before Friday. Vendors could be dismissed after the full day on Thursday. Mr. Martin suggested the date and location be selected by end of December. Mr. Martin made a motion to schedule conference the second week in October 2013. L. D. Ormand seconded the motion. Motion carried. An OCA meeting will be scheduled by Mr. Martin in mid-November to accomplish this. It was recommended that new officers, President-Elect begin preparation for 2014 conference by August or September 2013.

Meeting adjourned at 11:20 p.m.



Minutes submitted by: Leda Reese, Secretary



Leroy Young, President

10/26/2012

Approved by: